

Lewistown Public Library



**Board Meeting Agenda
Lewistown Public Library
Board of Trustees**

**Wednesday, May 20, 2026
1:00 PM
Lewistown Public Library**

Present:

Mary Callahan Baumstark, Jean Collins (via zoom), Mary Jo Hamling (Ex Officio), Andrea Payne, Deb Bowser, Drew Kettering (Interim Co-Director), Chiara Van Der Beek (Interim Co-Director)

Public Present:

Holly Phelps

1:07

Meeting called to order.

Mary Callahan Baumstark (MCB) appointed recorder of the minutes

Andrea Payne (AP) read the mission statement.

1:15

Approval of April 15, 2026 Regular Meeting Minutes - AP motioned, Jean Collins (JC) seconded, passed unanimously.

1:20

April 2026 Financial Claims approved. AP moved to approve, Mary Jo Hamling (MJH) seconded, passed unanimously.

1:30

Interim Directors' Report

- Reported an increase in Summer Reading Program costs, but within budget.
- Discussed an upcoming film screening of "Chronically Yours"
- Board suggested a social media post to deal with a surplus of puzzles in the puzzle exchange.
- Holly Phelps (HP) suggested discussing scheduled boiler maintenance with the building committee
- RE Internet use: HP suggested requesting refunds for loss of service, as well as discussed the use of starlink in other county facilities

1:45

Communications

- Friends of the Library - Mary Jo Hamling
 - Friends are assisting with the Summer Reading Program book fair.
 - Discussed summer schedule for the Book Station, including mid-month sales.
 - Cathy Moser is reviving a newsletter for the Friends - which will be a valuable piece of PR.
- City Commission - Deb Bowser
 - Discussed TIFF grant approvals, and approval of East Fork Leases. Discussed the motion to contact an attorney about the Board of Adjustment, discussion of the Farmers Market.
- Building Committee Report
 - Upcoming meeting with Mosaic on the preliminary architecture review scheduled for Friday, May 22, at 10 am. AP will attend.

1:56

New Business

- Review and revise Inter-Library Loan Policy (*Action*)

- Deb Bowser (DB) moved to accept the changes to the ILL policy as written, but moved to keep a \$3 item charge. JC seconded.
- Upon discussion, a \$1 fee for youth was suggested, keeping the \$3 fee for adults.
- DB amended her motion to include a \$1 fee per item for youth, \$3 fee per item for adults. JC seconded. Passed unanimously.

2:30

Continuing Business

- Amend Director's Position Description after feedback from the City (*Action*)
 - Board discussed the position description and made changes based on City feedback. AP moved to approve the description as changed, DB seconded, passed unanimously.

2:30

Trustee Minute

- DB is reading "12th Man" by Ivan Doig and is collecting signed copies of his work.
- AP is reading "Buckeye" and wanted to know what other readers love about it.
- MJH referred to a recent AARP list that recommended 50 books with older characters.

2:45

AP moved to adjourn the meeting, DB seconded, passed unanimously.

Attend Virtually

Link: bit.ly/lplboardzoom

Dial in: +1 253 215 8782

Meeting ID: 859 1249 8105

Passcode: 555165 (You do not need a participant ID.)

Public Participation

The Lewistown Public Library Board of Trustees welcomes you to its public meeting. The Board appreciates your participation and values your input in our decision-making process. Your input and suggestions are important to the Board as we discuss important issues affecting all of us in Fergus County.

The Board thanks public members for respectfully and courteously providing constructive and valuable information.

The public is invited to speak on any issue under discussion by the Board after recognition by the presiding officer.

Public members who are recognized by the presiding officer shall:

- Stand.
- Give their name and address for the record.
- If applicable, give the person, firm, or organization they represent.
- Address comments to the presiding officer and not to individual members or staff.
- Limit comments to the matter of fact listed on the agenda unless recognized in the 'Public Comment' portion.
- Keep comments to three minutes or less to ensure adequate time for additional comment and Board business.
- Prepared statements are welcome and should be given to the Secretary of the Board. Prepared statements that are also read, however, may be deemed unduly repetitious if they are lengthy. All prepared statements shall become part of the official record.

Impertinent or slanderous remarks towards city officials, staff or other members of the public, or other boisterous, disorderly or disruptive behavior during a Board meeting are not permitted. Swearing, derogatory language, threats, personal attacks, heckling or similar behavior may be considered impertinent and/or disruptive. Any person exhibiting such behavior during the Board meeting may be admonished to cease that behavior or risk being asked to vacate the Board chambers. If such behavior continues after the admonishment, the presiding officer may request that person to vacate the Board chambers, unless permission to remain is granted by vote of the Board.

*These guidelines have been modified from those established by the City Commission of Lewistown, Montana.