

Lewistown Public Library



**Special Meeting Minutes
Lewistown Public Library
Board of Trustees**

**Friday, January 30, 2026
1:00 PM
Lewistown Public Library**

Mission Statement

The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.

1:02 PM – Call to order – Roll call – Special meeting of the Library Board of Trustees called to order by Mary Callahan Baumstark. Trustees Present: Mariah Shammel, Andrea Payne, Jean Collins, Deb Bowser, and Mary Jo Hamling. Library Staff present: Alissa Wolenetz. City of Lewistown Staff present: Holly Phelps and Tyler West.

Appoint Recorder of Minutes: Alissa. In the future, the Board may consider Zoom recordings.

Reading of the Mission Statement: None.

Continuing Business

- *Discussion of the Library's Master Building Plan (Discussion)*
 - The Board discussed the Building Committee's recommendation, which was to move forward as planned with Mosaic, based on industry standard practices.
 - The City Manager will provide an update at the next City Commission meeting, and the City Manager and City Attorney will assist in the event that issues arise. The project should be completed by the end of 2026; however, if needed, the City can also work with Montana's Department of Commerce to explore an extension.
 - The Building Committee also recommended administering this grant in-house moving forward. The Library's obligations will include staff time, working with the City on administration, outreach activities, and working with the Friends of the Library on the grant cash match.
 - The Board appreciated hearing from the committee, and the general consensus was to move forward as planned and administer the grant in-house. No action was taken.
 - The Board also briefly discussed hiring updates and Summer Reading Program planning.

1:22 p.m. Jean moved to adjourn, Andrea 2nd. All in favor. Meeting adjourned.

Respectfully submitted by Alissa Wolenetz.