

Lewistown Public Library



**Regular Meeting Minutes
Lewistown Public Library
Board of Trustees**

**Wednesday, December 17, 2025
1:00 PM
Lewistown Public Library**

Mission Statement

The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.

1:01 PM – Call to order – Roll call – Regular meeting of the Library Board of Trustees called to order by Mary Callahan Baumstark. Trustees Present: Dani Buehler, Andrea Payne, Jean Collins, Mariah Shammel, and Mary Jo Hamling. Library Staff present: Alissa Wolenetz.

Appoint Recorder of Minutes: Chiara.

Reading of the Mission Statement: Mariah.

Revisions to the Agenda: None.

Comments for the Good of the Library: Mary CB needed a hotspot and was happy to get one the next day after putting one on hold.

Public Comment on All Agenda and Non-Agenda Items: None.

Disposition of November 19, 2025 Regular Meeting Minutes

- Jean moved to approve minutes, Andrea 2nd. No discussion. All in favor.

Financial Reports

- Cash balance is looking good. State Aid is pending due to withholding from City. Dani mentioned that she thought this was in or coming soon.
- Mariah moved to accept November 2025 Claims, Jean 2nd. No discussion. All in favor.

Discussion of Director's Report

- Mary CB is looking forward to the library's new website.
- Mariah is doing a Dolly Parton's Imagination Library article for the News-Argus and asked about coverage for other programs.
- The Board is interested in hosting training covered by MLA membership in February after the regular Board meeting. Alissa will contact the presenter about availability.
- Alissa will provide an update on the CDBG at the next Board meeting.

- The hiring process is moving forward with support from City Legal and HR. Timeline has been extended. The Board asked if it would be possible to share information about Moore Library Director opening with unsuccessful applicants.
- The Board discussed library cleaning.

Communications

Friends of the Library (Mary Jo Hamling)

- Santa's Seconds Sale was not very well attended. Book Sale was successful.
- The Book Station continues to overflow with donations.

Friends of the Library - Chili Bowl (Mary Callahan Baumstark)

- Tickets available on Friday, December 19th at Rising Trout, Lewistown Insurance, and hopefully Winter Fair website. Tickets are \$20/person, with no discounts for groups. Catering has not been finalized. Prizes will be aprons.

City Commission - Dani Buehler

- The Commission recently held the City Manager's evaluation. Things are moving in a good general direction. The Commission recently approved a contract with Mosaic. At the last meeting, they discussed snow removal and voted to extend the City Manager's contract for another year. Dani also noted that Fergus DES has a system that will allow for snow event notifications through robocalls for enrolled residents.
- Dani will be stepping off the Library Board in January to learn about other organizations. A new Commissioner will be appointed in January.

Continuing Business

- None.

New Business

- *Building Closure: Christmas Eve (Wednesday, December 24th)*
 - Dani moved to approve closing the building on December 24th for Christmas Eve. Mariah 2nd. All in favor.

Trustee Minute: The Board discussed favorite holiday movies and current reads. Mary Jo enjoys "The Christmas Miracle of Jonathan Toomey" and is currently reading *The Whistling Season* by Ivan Doig. Mariah's favorite Christmas movie is "Klaus". Alissa is watching many reality TV shows. Dani enjoys making pfeffernusse sticks while watching Albert Finney's "Scrooge", a wonderful family tradition. Mary CB's favorite movie is "White Christmas".

*2:12 p.m. Jean moved to adjourn, Andrea 2nd. All in favor. Meeting adjourned.
Respectfully submitted by Chiara VanderBeek and Alissa Wolenetz.*