

Lewistown Public Library



**Regular Meeting Minutes
Lewistown Public Library
Board of Trustees**

**Thursday, April 17, 2025
1:30 PM
Lewistown Public Library**

Mission Statement

The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.

1:37 PM – Call to order – Roll call – Regular meeting of the Library Board of Trustees called to order by Mary Callahan-Baumstark. Trustees Present: Mary Callahan-Baumstark, Dani Buehler, Mariah Shammel and Jean Collins. Excused: Andrea Payne and Mary Jo Hamling. Library Staff Present: Drew Kettering and Alissa Wolenetz.

Appoint Recorder of Minutes: Drew.

Reading of the Mission Statement: Dani.

Revisions to the Agenda: None.

Comments for the Good of the Library: None.

Public Comment on All Agenda and Non-Agenda Items: No public comments. Alissa discussed Nancy Sackett's Celebration of Life which will be held at the Library on May 2nd.

Disposition of March 20, 2025 Regular Meeting Minutes

- Dani moved to approve the March minutes, 2nd. All in favor.

Financial Reports

- Alissa reported the most recent email from the State Library did not have any updates on IMLS funding. She also mentioned the building funding was still in process and that she is setting up invoice accounts for tech purchases.
- The Board suggested that a Budget Meeting be scheduled, possibly for June to talk about an operations budget.
- Jean moved to approve March claims, Mariah 2nd. All in favor.

Discussion of Director's Report

- *Volunteer opportunities for the Board:* Alissa asked if Board members would be willing to volunteer helping out with shelving, writing Library Happenings and taking the ILL mail to the post office.

Communications

Friends of the Library - Mary Jo Hamling

- Mary Jo was absent and no report was given.

City Commission - Dani Buehler

- The City Commission will be taking a course on Robert's Rules.
- There are four spots up for re-election in the next coming election cycle.
- Much of the Commission's focus continues to be on land use work.
- Dani mentioned Nancy's passing at the last Commission meeting.

Continuing Business

- *MOU Update*
 - Mariah reported the City's notes on the MOU and the possibility of the Board meeting more regularly with the City, perhaps twice a year.
 - A special Meeting for the MOU will be decided on later.
- *Spring Federation Meeting*
 - Mary reported on the spring Federation meeting and the possibility of having the fall meeting in Lewistown.
 - Mary also stressed the resource of book kits via the Laurel Public Library and encouraged everyone to start a book club.

New Business

- *Closing the Library for Nancy Sackett's funeral at 3PM on Thursday, April 24th and remaining closed to the public on Friday, April 25th.*
 - Dani moved to approve the closures, Mariah 2nd. All in favor.
- *Action on hiring a temporary Library Assistant III for Summer 2025 using the allocated budget for Summer Seasonals*
 - An LAIII temp will start on or after May 19 and work for 12 weeks, up to 30 hours a week.
 - Dani moved to approve the hiring and Mariah 2nd. All in favor.
- *Setting times and dates for May Regular Meeting and Special Budget Meeting*
 - The May Regular Meeting was set for May 20th at 1PM. The Director's Performance Review will take place directly after the opening meeting.
 - The Special Budget Meeting was set for June 10th at 5:30PM

Trustee Minute: Mary has been reading the *Heartstopper* series and describes it as "super sweet" and "totally a gem!" She also suggested a YouTube channel called *Puppet History*, the podcast *Outside In*, the PBS show *Astrid*, and John Green's novel *Everywhere Tuberculous*. Mariah has been watching lots of *Hoarders* and is currently reading Kristen Hannah's *Home Front* and so far it's

“really good.” Dani would not recommend the *Dogman* movie and gave it a review of “eh.” Jean has been enjoying the mystery romances of author Elizabeth Lowell.

3:16 PM moved to adjourn, 2nd. All in favor. Meeting adjourned.
Respectfully submitted by Drew Kettering and Alissa Wolenetz.