

Lewistown Public Library



**Regular Meeting Minutes
Lewistown Public Library
Board of Trustees**

**Friday, June 7, 2024
1:19PM– 3:33 PM
Lewistown Public Library**

Mission Statement

The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.

1:19 PM -- Trustees Present: Jean Collins, Andrea Payne, Mariah Shammel, Dani Buehler. Absent: Mary Callahan-Baumstark, Mary Jo Hamling. Library Staff Present: Alissa Wolenetz and Chiara VanderBeek.

Mission Statement: Alissa.

Appoint Recorder of Minutes: Chiara VanderBeek.

Discussion with the Public: None.

New Business

- *Work Session on FY 25 Budget (No Action):*
 - Dani provided an overview of the Library's budget process over the years.
 - The Board discussed the current MOU with the City of Lewistown and possible revisions before renewal (preferably by the end of 2024).
 - Alissa presented her suggestions for FY 25, including working with the County Commission to develop an MOU. Ideas for this MOU include funding aligned with County-only usage as well as a full-time librarian to provide community education services.
 - The Board discussed how to identify community needs for expanded hours, including running a two-month survey: One month with Mondays and one month with later hours.
 - Alissa asked the Board for budget suggestions, which included a schedule for technology updates; expanded programs, including after-school programming; stations for remote workers and soundproofed cubbies for private calls; increased advertising costs; grant-writing resources; and digital services such as Hoopla.
 - Alissa will request that the Denton librarian attend a meeting later this summer to discuss possibilities for shared services.

■ *Collection Purchases (Action):*

- Jean moved to transfer funds from Central Montana Foundation to cover collection purchases for FY 24, Dani 2nd. All in favor.

(3:33 PM Andrea moved to adjourn, Mariah 2nd. All in favor. Meeting adjourned.)

Respectfully submitted by Chiara VanderBeek and Alissa Wolenetz