

Friends of the Library Minutes for February 24, 2021

Those Attending: Sandy Birkland, Dani Buehler, Mike Chapman, Angie Eakins, Mary Frieze, Tony Gies, MaryJo Hamling, Arlene Mari

President Arlene Mari called the meeting to order at noon. Minutes and agendas were distributed.

Minutes from Feb. meeting were approved (motion: Tony Gies, 2nd: Sandy Birkland).

Treasurer's Report: Current balance: \$20,965.15.

New and Continuing Business:

- FOL purchased a first aid kit for the Book Station.
- **Results of Feb. 19/20th by Appointment only book sale:** \$299 on Friday, \$226 on Sat., total of sale \$525. Additionally sale of books to the individual from Great Falls on Jan. 27th (\$117) and Jay Henderson \$50 and \$50 donation, so the total deposit Treasurer Tony made was for \$703. Shoppers were very happy we had the sale. Prior to the sale, Mary F. phoned shoppers from the previous two by appointment only sales. Nearly every time slot was filled.
- **March Book Sale:** Group decided to do the next by appointment only sale on Friday March 19th and Sat. March 20, Friday from 1 – 5 pm and Sat. 9am till 2 pm. Friday workers will be Sandy B. from 1-3pm and Mike C and Angie E from 3 – 5 pm. Possibly Cheryl Gillen will work 1 – 3 pm. On Saturday, Tony and Louise G. will work 9am till 11:30 am and Mary F. is willing to work and another worker will be found for 11:30 till 2 pm shift.
- We decided to continue to take in donations of books. We will see how many are donated and watch for the possibility that if too many, we would suspend accepting books.
- **Membership renewal cycle** is beginning for FOL dues for 2021. Volunteers are needed to help send out the membership letter, renewal envelope, etc. On Tuesday, March 2nd, Arlene, MaryJo and Angie and Mary F. will meet at the Chamber of Commerce at 10 am to do this. It was suggested at the Library Board meeting that the letter could include something about the Library needing new stack-able chairs and that the public could contribute to that if they wished.

MaryJo and Arlene will meet Friday at 10am to go over membership recruitment ideas.

Mary F. and MaryJo H. had met and made a list of contacts for bringing membership poster and letter with renewal envelopes for the membership drive. FOL will also reach out to radio, newspaper, Chamber of Commerce and Lewistown events and Hidden Montana as well as schools and other businesses.

- **FOL Bylaws:** We need to have a signed, dated copy of those on record so we will be looking over the bylaws and marking revisions or updates as needed. Arlene will send out a copy of the revised bylaws for FOL members for a vote.

- **Parking Places on 7th Avenue South.** The Library Board is in discussion with the City on earmarking two parking places right near the main entrance as 30 minute limit parking places. Dani explained that sometimes people park cars on 7th near the library and just leave them there for long periods of time – even for days. That area where people park closest to the main entrance could have 3 parking spaces ideally, if everyone parked very carefully.
- **Priority List for the Library.** Dani has compiled the following:

Metal Filing cabinet for Nancy Sackett to use	\$700
Laptop Store-n-charge units for patron mobile devices	\$480
Preschool computer desk and chair that is movable and cleanable	\$480

Motion by Tony G., (second Mike C.) to have FOL finance the above three items carried.
- **Alley Window Replacement:** Also on the priority list for needs of the library is replacement of the windows at the back of the library, alley (south side.) They are old and single pane so are not heat conserving. Mike C. suggested that the new replacements be reinforced windows since in the past someone broke some of these windows. Dani had a bid estimate of around \$3,000 but it is outdated. She stated that possibly the funding for these could be shared by the Friends and the Library Depreciation Fund. Mike C. volunteered to research if these could qualify for the TIF district funding.
- Another need on the Library list is that of replacing shelving for the juvenile fiction. This would be approximately \$6,000. Maybe this could be funded next year.
- For the stacking chairs purchase the friends might be able to assist in funding.