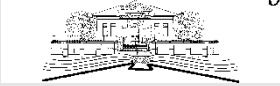


Minutes of the Emergency Meeting Lewistown Public Library 	
Lewistown Public Library Board of Trustees	Monday, 3/16/2020 11:10 AM – 11:35 AM Lewistown Public Library

Lewistown Public Library’s Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

1:30 PM Call to order -- roll call – Emergency meeting of the Library Board of Trustees was called to order by Mary Frieze. Members present: Mary Frieze, Jean Collins, Gayle Doney (by phone), and Director Dani Buehler

Appoint Recorder of Minutes: Dani Buehler

Discussion on Emergent COVID-19 Issue:

- Dani opened the discussion about the rapidly evolving issues with library services and the COVID-19 pandemic.
- Jean, Mary and Gayle offered information they have seen.
- Gayle shared that she had seen other libraries were still offering curbside checkout to patrons. Dani stated that until a disinfection process was in-place she was not comfortable with this service and how it could spread to both employees and patrons.
- A short discussion followed that centered around the specifics of the closure:
 - Staff would continue to work and follow DPHHS guidelines for social distancing and hand washing
 - The building would close to the public for the next two weeks
 - Staff will research on best methods to clean returning materials
- Gayle made a motion to close the Library to the public for two weeks in which time the staff would research cleaning methods and a board meeting will be held on Thursday, March 26 at 1:30pm via teleconference to re-evaluate library services. Jean 2nd. All in favor

(11:35 a.m. Vote to close meeting. All in favor. Meeting adjourned.)

NEXT SPECIAL BOARD MEETING: Thursday, March 26 at 1:30 p.m. in the via teleconference. Respectively Submitted: Dani Buehler, Library Director