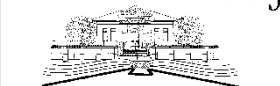


<b>Minutes of the Regular Meeting</b> <b>Lewistown Public Library</b>	
	
<b>Lewistown Public Library</b> <b>Board of Trustees</b>	<b>Thursday, 6/13/2019</b> <b>2:00 PM – 3:30 PM</b> <b>Upstairs Meeting Room</b> <b>Lewistown Public Library</b>

**Lewistown Public Library’s Mission Statement:**

**“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”**

**2:00 PM Call to order -- roll call** – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze. Members present: Mary Frieze, Jean Collins, Cathy Moser, Gayle Doney and Marie Anderson. Director: Dani Buehler. Library Staff: Kari Albertson – Denison. Absent: Mary Baumstark

**Appoint Recorder of Minutes:** Kari Albertson – Denison

**Reading of the Mission Statement:** Marie Anderson

**Revisions to the Agenda:**

- None

**Comments for the Good of the Library:**

- Cathy brought a card for CMF for \$5,000 grant award for new windows. All board members asked to sign
- Mary F shared printout of Library Happenings and commented staff is doing a great job
- Congratulations to Dani for achieving one year completed as Director

**Disposition of Minutes:**

- Gayle noticed spelling error in her name
- Gayle moved to approve the minutes, Jean seconded. All in favor

**Financial Reports:**

- At end of budget year. Expecting 2<sup>nd</sup> contribution from county soon
- Met collections/fines for budget
- Book fund and other contributions coming along
- Building maintenance way over
- SRP close to spent out. Line 211
- **Give amount spent, not budgeted amount**

- 2706 is good. Snow removal comes from this account. Dani suggests for next budget year to divide Book Station & Library snow removal expense
- Depreciation fund filled \$10,088.00. Dani recommends using \$1,000 for windows
- Cathy moved to approve the May claims and Jean seconded. All in favor

### **Director's Report:**

- Introduced and welcomed seasonal worker Nicole Prindle
- Brittney shared Wednesday Writers – started in April every other Wednesday with Teens. Creative writing group for 12-14 years old. For SRP Teens (13-18) meet weekly. Brittney may create a new group for younger kids in the future. An event/slam for writers to share ideas was suggested. Friends would buy treats and bring an audience
- Summer Reading is a lot of fun and activity. 75 adults, 150 kids signed up so far
- FOL will help with extra costs of programming. Jean will help with Michael Masters evening
- Building Maintenance
  - Exterior cracks and issue with roof capping that is leaking.
  - Tony Tecca has been contacted about exterior crack
  - John Sundalius has looked at roof capping issues
- Municipal Summit on May 30 covered MMIA, MACO, public records, child abuse prevention and HR information. Dani attended
- Statistics are good. A lot of new patrons. ILL high. Donations are up in April & May due to the Author Dinner

### **Communications:**

#### **Friends of the Library:**

- Marie reported May's book sale was excellent \$712.00. Realized a great need for new volunteers to work sales

### **Commissioner's Report:**

- Weapon Ordinance passed and will be in full affect July 17. Will city provide signage.
- Concerned budget reports have not been provided by city management
- Health insurance and union negotiated CPI will cause a slight increase to personal costs

### **Discussion with the Public:**

- None

### **Continuing Business:**

- Signing of updated bylaws is tabled until next month
- SLLI June 18 – 21 in East Glacier and Dani will attend

- 7<sup>th</sup> Avenue windows will get an update this summer. Received \$5,000.00 from CMF. FOL will contribute \$3,000.00 and Depreciation Fund will cover remaining. We have one bid so far \$9,100.00 Central MT Lock & Key
- FOL will pay for security cameras. Marie suggested replacing the tiles by windows as well

**Upcoming Business:**

- Budgets on hold and no information has been shared
- Board will hold a special meeting when budget information is received. Dani suggested late July
- Dani would like the Library to present at committee of whole

**New Business:**

- Jean nominated Mary F Board President. Gayle seconded. All in favor
- Gayle nominated Jean as Board Vice President. Cathy seconded. All in favor

**Trustee Minute:**

- Gayle shared that Mary B invites the Board to participate in Hot Summer Nights on July 19 from 4-7:30p.m. and the Board agrees to help with smores. Mary F, Jean and Gayle volunteered to help.

*(3:30 p.m. Jean moved to adjourn. Cathy seconded. Meeting adjourned.)*

**NEXT REGULAR BOARD MEETING: Thursday, July 18 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: Kari Albertson – Denison, Librarian**