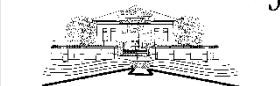


Minutes of the Regular Meeting Lewistown Public Library	
	
Lewistown Public Library Board of Trustees	Thursday, 5/16/2019 2:00 PM – 3:40 PM Upstairs Meeting Room Lewistown Public Library

Lewistown Public Library’s Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:00 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze. Members present: Mary Frieze, Jean Collins, Mary Baumstark, Marie Anderson, Gayle Doney and Cathy Moser. Director: Dani Buehler. Library Staff: Kari Albertson – Denison.

Appoint Recorder of Minutes: Kari Albertson – Denison

Reading of the Mission Statement: Mary F

Revisions to the Agenda:

- Change MTLib2Go cost increase to Montana Shared Catalog (MSC) cost increase under “New Business”
- Add Central Montana Foundation grant request proposal at Annual Meeting, Tuesday, May 28 at noon under “New Business”

Comments for the Good of the Library:

- Author dinner was a great event. Cathy congratulated Dani on a wonderful job at her first Author Dinner. Board agreed
- Cathy asked that Brittney share at June’s Board on the new Wednesday Writers’ group
- June Board meeting will include voting for Board positions

Disposition of Minutes:

- Gayle moved to approve the minutes, Jean 2nd. All in favor

Financial Reports:

- Claims paid out
- County \$ accounted
- Will see jump in supplies for Summer Reading Program
- Snow removal to 2706 for Book Station. 2220 for snow removal at Library

- Mary B motioned to approve the April claims and Jean 2nd. All in favor

Director's Report:

- Dani shared Summer Reading Programming: NASA @ My Library, Wednesday Writers, Lynn Powers w/ Solar Scopes, SPOT, Story Times, UFO Discussion, Telescope Night, Movie @ Theatre – Muppets in Space, Walking Book Club w/ Kari
- 5- year Capital Improvement Projects:
 - Main Street stairs
 - Historical Maintenance on sandstone
 - New heating on 7th Ave annex wall
 - Update Digital Footprint: Strip old wiring and update with CAT6, move all routers into Mech room, split staff & public internet, multiple WIFI access, patron computer management system
 - Update security in Library
 - Roof
 - Boilers update
 - Surface bubble
- MSC Spring meeting update
- Seasonal Helper – will be hiring a seasonal position
- Author Dinner profited \$4,940.80 (this amount does not include the cost for advertising at the News Arugs). McCafferty was great – very much enjoyed. Several logistical issues with Elks' service: Author's table served last, Halibut was very dry, customer service deficient, public in dining room and other groups meeting
 - Will bid out event for next year – Cart Barn and others
 - Sell Author books prior to event with an incentive
 - More prompts on mic to move evening along
 - Folks liked the stats reports on tables
- Dani shared a letter of support for the City's Weapon Ordinance. The Board discussed their support of this letter.

Communications:

Friends of the Library:

- Marie reported the May sale profit \$795.00. Steady increase of sales – in past a \$500 sale was huge.
- Mixed emotions of Non Profit Fair held last week. Friends had a table and uncertain how worthwhile the effort was. Suggested that the organizers did not a clear purpose or mission for the fair

Commissioner's Report:

- Gayle informed that the Weapons Ordinance will be presented at this upcoming City Commission meeting. 3 outdoor parks that are out of city limits are

excluded. City is expecting some opposition. LPD and Parks & Rec support the Ordinance.

- Board discussed the Director letter of support for Weapons Ordinance and would like all Board members names represented on the letter. Jean moves the Board names are included in this letter and Mary B 2nd. All favor

Discussion with the Public:

- None

Continuing Business:

- Next Board meeting adjusted time to Thursday, June 13
- August meeting time adjust to Thursday, August 22

Upcoming Business:

- Summer Reading Program June 4 – July 13 “Universe of Stories”
- Budget currently running at 66% of proposed budget (this is a directly related to the vacancy savings seen during while the Library was without a Youth Services Librarian)
- Summer Library Leadership Institute for Dani June 18 -21 East Glacier

New Business:

- Review request for County funding- 2% increase in funding requested bringing our total request to \$49,158.00
- CMF request- may pull a smaller amount next transaction.
- Increase \$ for MSC (amend from MTLIB2G) \$2,944.62

Trustee Minute:

- Current reads shared

Marie mentioned that Dani did a great job presenting at the Kiwanis last week. Dani also shared she'll be speaking to the Rotary and County on Monday.

Idea to shift Author Dinner date was suggested by Dani. Chili Bowl, Author Dinner then Summer Reading are very heavy on one end of the Library calendar. The Board likes the dinner in May and will discuss more at a later time.

(3:40 p.m. PM Cathy moved to adjourn, Mary B 2nd. All in favor. Meeting adjourned.)

NEXT REGULAR BOARD MEETING: Thursday, June 13 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: Kari Albertson – Denison, Librarian