

**Minutes of the Regular Meeting**

**Lewistown Public Library**



**Lewistown Public Library  
Board of Trustees**

**Thursday, 9/20/2018  
2:00 PM – 3:20 PM  
Upstairs Meeting Room  
Lewistown Public Library**

**Lewistown Public Library’s Mission Statement:**

**“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”**

**2:00 PM Call to order -- roll call** – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze. Members present: Mary Frieze, Mary Baumstark, Cathy Moser, Jean Collins and Marie Anderson. Excused members: Patty Turk. Interim Director: Dani Buehler. Library Staff: Kari Albertson – Denison.

**Appoint Recorder of Minutes:** Kari Albertson – Denison

**Reading of the Mission Statement:** Marie Anderson

**Revisions to the Agenda:**

- None

**Comments for the Good of the Library:**

- Mary B mentioned the possible proposal to expand the Arts & Entertainment District to include the Library and Pavilion. Very preliminary idea. More information to come.
- Mary F expressed that it was good to be back in the Library

**Disposition of Minutes:**

- Mary B moved to accept the August 16, 2018 regular Board minutes. Cathy seconded. The motion passed unanimously

**Financial Reports:**

- New materials are arriving and are on the shelves
- Question on NYT online subscription. Dani will check on that expense
- Cathy moved to approve the claims. Jean seconded. The motion passed unanimously

**Director’s Report:**

- Stats are good – total patrons # going up
- Discards in non-fiction collection – weeding out that section
- Winterization of building is on schedule: drains will be cleaned, sealing flat roof in next few weeks
- Tony Tecca hasn’t returned calls. Dani will request KellyAnne touch base with him. Tony is expected to come back and check on bubble on exterior
- Kari & Dani shared on Fall Workshop in Billings. Great workshop with relevant information.
- Board supports closure on Friday and Saturday following Thanksgiving so staff can have time with family

- Mary B asked for #s pertaining to patron usage around the Thanksgiving holiday
- Mary B suggests the library have a presence at the Christmas Stroll. Mary will look in to more ideas and share at October's Board mtg.

**Communications:**

**Friends of the Library:**

- Marie reported the Chokecherry book sale raised \$1,114.00
- The next FOL meeting is Wednesday, September 26 at noon
- The Christmas Sale will be discussed at the next FOL meeting

**Commissioner's Report:**

- Shared by Mary F - Creekside got a grant and achieved fundraising goal
- A potential partnership with the American Prairie Reserve

**Discussion with the Public:**

- None

**Continuing Business:**

- Two applicants will be interviewed for the Director position next week

**Upcoming Business:**

- Montana Repertory Theatre Sunday, October 7 at 3pm
- Russell Rowland book reading Saturday, October 13 at 2pm

**New Business:**

- Discussion on WorkKeys Paraprofessional Testing site at the Library. KellyAnne was approached about 8 months ago to see if the Library would be able to administer this test. School district may take this on themselves if they are able
- Proctoring is becoming more of a demand. Discussion about a charge for testing in future if continues to increase. Mary B asked for an update next month

**(3:20 p.m. PM Mary B moved to adjourn, Patty seconded. Meeting adjourned.)**

**NEXT REGULAR BOARD MEETING: Thursday, October 18 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: Kari Albertson – Denison, Librarian**