

**Minutes of the Regular Meeting**

**Lewistown Public Library**



**Lewistown Public Library  
Board of Trustees**

**Thursday, 7/14/2016  
2:05 PM – 3:40 PM  
Upstairs Meeting Room  
Lewistown Public Library**

**Lewistown Public Library's Mission Statement:**

**“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”**

**2:05 PM Call to order -- roll call** – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Cathy Moser, Bridget Tighe, Commissioner Patty Turk  
Excused: Blanche Chapman & Marie Anderson, Ex-Officio. Director: KellyAnne Terry. Public: Joyce Swanz.

**Appoint Recorder of Minutes:** Joyce Swanz

**Reading of the Mission Statement:** Mary Frieze

**Revisions to the Agenda:**

- None

**Comments for the Good of the Library:**

- Patty thought the Wednesday Book Sale is a good deal

**Disposition of Minutes:**

- Patty moved to accept the May 12, 2016 regular Board minutes. Patty seconded. The motion passed unanimously. Cathy moved to accept the acknowledgement of no meeting on June 9, 2016 due to lack of quorum, Patty seconded and the motion passed.

**Financial Reports:**

- Regular Library Financials for both May and June were presented and discussed.
- \$8500 was taken out in interest from the Central Montana Foundation.
- County Money has not posted yet and transfers for FY 2015-2016 from the General Fund have not taken place.
- Patty moved to approve the payment of claims for the months of May and June 2016 and Bridget seconded. Motion passed unanimously.

**Director's Report:**

- Director's Report accepted as presented and the report is attached.
- Summer Reading Program continues to go strong with 460+ kids and 165+ adults participating. Many new patrons signed up and comment have been favorable.
- New technology - Smart TVs - have been delivered. One of these has been installed in the upstairs meeting room and has been used twice: in-house and by an outside group.
- House next door is down and foundation is being poured for new construction.
- KellyAnne is part of a committee to start a mentoring program for Library Directors in conjunction with the State Library.
- Concert tonight at Library from 6-7 pm (Music from the Backyard and Porch with Lauren Pelon)

**Statistical Report and Communications:**

- Library budget and annual report will be presented to the City Commissioners on August 1, 2016
- Usage of Library is up in all areas.

**Communications:**

**Friends of the Library:**

- Presented by KellyAnne Terry & Joyce Swanz
- Had free cake for July Sat Sale - 10th Anniversary of the Book Station
- Friends July Sat Sale - \$995.00
- Friends July Wed Sale - \$250.00
- Many new workers are coming in to help sort books, the book sorting on Thursdays is proving helpful to the running of the Book Station

**Commissioner's Report:**

- Report by Patty Turk, City Commissioner
- June meeting - appointed members to the TBID board or Downtown Development Board 5 members
- Holly Phelps appointed Interim City Manager
- July 5th meeting - discussion of stipend paid to city commissioners

**Discussion with the Public**

- Discussion regarding Study Commission and Library Impact

**Continuing Business:**

- Author Dinner Discussion - Logistics went well, best ever in quality, attendance and money raised (\$1700 profit in Silent Auction). Next year's author will be Christine Carbo of Kalispell, MT on Wednesday, May 17, 2017
- Election of Officers: Mary as Chair and Blanche as Vice-Chair, Patty moved to accept the nomination slate and Cathy seconded, motion carried.
- Budget - discussion ensued on budget presentation to the Commission and preliminary numbers

***Upcoming Events:***

- Summer Reading Program: June 7, 2016 – August 6, 2016
- Lauren Pelon: "Music from the Back Porch" July 14, 2016

**New Business:**

- Trustee Manual Discussion - postponed due to lengthy budget discussion - Read Chapter 3 on Ethics for next meeting

**Trustee Minute:**

- Friends of the Pool will be having a Dedication and Grand Opening July 19, 2016 from 5-7 pm

**3:40 p.m. PM** Patty moved to adjourn, Cathy seconded. Meeting adjourned.

**NEXT REGULAR BOARD MEETING: Thursday, August 11 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director**