

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 3/9/2016
10:15 AM – 11:45 AM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

10:15 AM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Cathy Moser, Tom Wojtowick, Blanche Chapman, Commissioner Patty Turk and Marie Anderson, Ex-Officio. Director: KellyAnne Terry Public: Joyce Swanz.

Appoint Recorder of Minutes: Joyce Swanz

Reading of the Mission Statement: Tom Wojtowick

Revisions to the Agenda:

- None

Comments for the Good of the Library:

- Scandinavian Culture Night went well and the Library has received many good comments. KellyAnne estimated that 100 people were served.

Disposition of Minutes:

- Tom moved to accept the February 11, 2016 regular Board minutes. Cathy seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials presented and discussed.
- Travel and Advertising are currently over budget, but good in other areas
- Cathy asked about the snow removal at the Book Station - plowing done by PJG Motors, ice and snow shoveled by Brett Thackeray
- Cathy also asked about Rotary Dues - this membership was approved by the Board when KellyAnne became Library Director
- Tom moved to approve the payment of claims for the month of February 2016 and Blanche seconded. Motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- KellyAnne is satisfied with the staff and their work - a great group to work with!
- Pictures on Facebook about the Library have been popular. Nancy Watts and LaVonne are working on this together.
- KellyAnne mentioned that the Board will be working on the Strategic Plan 2017-2020 over the next few months.
- Scandinavian Culture Night – patrons are asking for more events like this, big success. Mary took invitations over to the County Commissioners and Commissioner Youngbauer attended.
- Trustee term – The City Commissioners will appoint a new Trustee at their regular meeting on March 21, 2016.
- Summer Reading Themes: Sports, Health and Fitness

Statistical Report and Communications:

- The Library as a Property Owner received notice that the property adjacent (which has been a rental in the past) was purchased and needs to have a zone change from residential to commercial. The new owner will be putting in a shop on the area and tearing down the present house. KellyAnne is for this change and thinks the property will be cleaned up and better taken care of. Some Board Members did have reservations about the zone change because a set plan had not been presented. KellyAnne said she would pass on their concerns to the Zoning Commission.
- KellyAnne received several comments and thank you's from attendees of Offline 2016.
- The Statistical Report was presented.

Communications:

Friends of the Library:

- Presented by Marie Anderson
- March Book Sale brought in \$616.00
- Memberships coming in with new form out
- The FOL would like to open the Book Station the second Wednesday of the month particularly for Senior Citizens but everyone is welcome. Hours will be 2:00 – 4:00 p.m. and the Council on Aging will bus people who need transportation. This will begin in April.
- Frank Bass donated books to the FOL
- Lee and Kathleen Woodward also donated books to the FOL
- The Friends have re-arranged the history books. Still continuing to sort books on Thursdays from 10-12 a.m.

Commissioner's Report:

- Report by Patty Turk, City Commissioner
- Presentations on the T-Bid program which is a way for Lewistown to gain money from hotel stays and taxes to make improvements in certain areas.
- The annexation lawsuit continues, however the injunction filed against the City was rejected by the judge.
- Work continues on the pool
- KFC and A&W will be coming to town and set up shop at the old H&R Block building
- Overpass work will begin on April 18th by Century
- Trails Inn, The Movie Store and China Garden all have new owners
- Buckskin Flats needs a new sewer system
- Dave Byerly is doing a good job as the Chair of the Commission

Discussion with the Public

- Joyce shared an experience of her volunteer work at the Front Desk.

Continuing Business:

- Strategic Plan: KellyAnne would like the board to review the Strategic Plan and evaluate where the Library is at – what did we get done and what do we still need to do 2013-2016? Are there objectives that need to change? Discussion ensued.

Upcoming Events:

- South Central Federation Meeting March 12, 2016 @ Roundup, MT (Mary Going)
- Montana Shakes! Performance April 21, 2016 at 6:00 p.m. @ Upstairs Meeting Room
- Author Dinner - Peter Stark at the Elks Club - May 18, 2016. (Tix available April 1)

New Business:

- Evaluation of the Director: The Board will be working on this.

Trustee Minute:

- The Board thanked Tom Wojtowick for his service. Mary Frieze mentioned a new author, Paul Wylie, and his book *Blood on the Marias*.

11:45 p.m. PM Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, April 14 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director