

## Minutes of the Regular Meeting

### Lewistown Public Library



Lewistown Public Library  
Board of Trustees

Thursday, 8/13/2015  
2:02 PM – 3:35 PM  
Upstairs Meeting Room  
Lewistown Public Library

#### **Lewistown Public Library's Mission Statement:**

**“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”**

**2:02 PM Call to order -- roll call** – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Tom Wojtowick, Blanche Chapman, Patty Turk, City Commissioner; Director: KellyAnne Terry. Recorder of Minutes: Joyce Swanz. Excused: Marie Anderson, Ex-Officio; Cathy Moser Guest: Pam Henley, State Library Consultant

**Reading of the Mission Statement:** Blanche Chapman

#### **Revisions to the Agenda:**

- KellyAnne and Mary will talk about their meeting with Kevin Myhre on budget issues under Continuing Business

#### **Comments for the Good of the Library:**

- The Library has received lots of good comments about the Summer Reading Program and many thank you notes were sent to sponsors from SRP participants.
- KellyAnne introduced Pam Henley, State Library Consultant

#### **Disposition of Minutes:**

- Tom moved to accept the July 16, 2015 regular Board meeting minutes and Blanche seconded. The motion passed unanimously.

#### **Financial Reports:**

- KellyAnne reviewed the Budget for the Board as passed by the City Commission. This amount includes the payout for Nancy Bostrom's retirement. KellyAnne also submitted her funding request letter to Fergus County and talked to Sandy Youngbauer about the increase in Montana Library2Go costs.
- The CMF interest funds will not be removed until December 2015.
- Tom moved to approve the July claims and Patty seconded, the motion passed unanimously.

#### **Director's Report:**

- Director's Report accepted as presented and the report is attached.
- Summer Reading Program – 160 adults and 367 youth participants, KellyAnne mentioned how wonderful the staff was working with the patrons and providing such great programming.
- State Library Task Force – KellyAnne conducted one meeting online regarding the subcommittee focus work on the questions/format for the Listening Sessions the Task Force will be conducting throughout the Fall. KellyAnne will be leading one of these sessions at the PLD/ASLD Retreat at Chico Hot Springs on October 18-19, 2015.
- KellyAnne has been working with Cathy Moser on Cathy's presentation for October 8, "The Winner's Circle." This presentation is a kick-off for Cathy and will have a Kentucky Derby theme. Cathy is joining the Humanities Speaker's Bureau and is also presenting her powerpoint to the Montana Horse Racing Commission.
- Statistical Reports: many patrons in the library over the summer as well as hits on the website

- Lisbeth Page passed away in July and her family designated the Lewistown Public Library as the charity for memorials. Lisbeth was a wonderful lady and a great reader, we will miss her.

### **Communications:**

#### **Friends of the Library:**

- Marie was absent so KellyAnne and Joyce reported.
- August 1st Sale brought in \$771.00
- Blanche suggested that a report of the trend over the past three years of sale incomes would be beneficial. KellyAnne will talk to Tony about getting one.

#### **City Commissioner Report:**

- Report by City Commissioner Patty Turk
- Personnel raises due to Union negotiations have affected the budget.
- Street maintenance will increase slightly.

### **Discussion with the Public**

- Pam Henley commented on library budgets in general and how it is important to have a presence at meetings. She also mentioned a Library District and how this would be helpful for Fergus County libraries.

### **Continuing Business:**

- Budget Discussion: Mary and KellyAnne talked about their meeting with Kevin Myhre, City Manager. Discussion ensued.
- Bohemian/Pan-Slavic Culture Night Discussion: KellyAnne mentioned how the night would proceed including a culture room, beer tasting, traditional foods, 3 raffle baskets and an opportunity for donations.

#### *Upcoming Events:*

- Bohemian/Pan-Slavic Culture Night – 6:00 p.m. August 20, 2015
- Montana Repertory Theatre – 3:00 p.m. October 4, 2015
- Cathy Moser “In the Winner’s Circle” Presentation – 6:00 p.m., October 8, 2015
- Ellen Baumler “Ghost Stories” – 6:00 p.m. October 21, 2015

### **New Business:**

- As Fall approaches, there are many Library meetings/conferences KellyAnne and staff will be attending.
  - Mountain Plains Library Association – Sept. 23-26 in Cheyenne, WY. KellyAnne will be presenting on conducting Library Special Events.
  - South Central Federation Meeting – Sept. 26 in Forsyth, MT. KellyAnne can’t attend and asked if any Trustees would be interested in going in her place.
  - Montana Shared Catalog – October 1 in Helena, MT. KellyAnne will attend.
  - Fall Workshop – October 2-3 in Helena, MT. KellyAnne, Nancy Sackett and Dan Bell will be attending. KellyAnne is presenting to Library Directors on Community Engagement.

### **Trustee Minute:**

- Mary plans on taking the Trustee Bulletin Board and sprucing it up.
- Board thanked Mary for presiding and doing such a great job on her first meeting.

**3:35 PM** Meeting adjourned.

**NEXT REGULAR BOARD MEETING: Thursday, September 12, 2015 at 2:00 p.m. in the Upstairs Meeting Room.**

**Respectively Submitted: KellyAnne Terry, Director**