

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 8/11/2016
2:05 PM – 3:45 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:05 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Blanche Chapman, Commissioner Patty Turk and Marie Anderson, Ex-Officio. Excused: Cathy Moser & Bridget Tighe. Director: KellyAnne Terry. Public: Joyce Swanz.

Appoint Recorder of Minutes: Joyce Swanz

Reading of the Mission Statement: Marie Anderson

Revisions to the Agenda:

- None

Comments for the Good of the Library:

- Surveys from Summer Reading Program provided a lot of great feedback and the Library Staff has received many thank you's and praise from participants of the program.

Disposition of Minutes:

- Blanche moved to accept the July 14, 2016 regular Board minutes. Patty seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials for July were presented and discussed.
- Health Insurance increased \$3500 for Library Personnel, 1% raise implemented for Union (MPEA) staff
- Some annual subscriptions have been paid including Montana Library2Go and Heritage Quest
- Patty moved to approve the payment of claims for July 2016 and Blanche seconded. Motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- Summer Reading Program concluded on August 6 and this week is Prize Week - lots of participation this year for both youth and adults, discussion of survey
- Music From the Backyard - very popular and Lauren Pelon may be returning in March
- New Computer Policy - 1 hour limit unless extenuating circumstances
- Montana Library Association Mentoring Program - Program for seasoned library directors to mentor new library directors. KellyAnne elected chair of this committee, currently recruiting possible mentors and planning a guidebook.
- Nancy Watts will receive the Montana Heritage Award for the Eastern part of the state from the Montana Historical Society at their annual conference in September.
- Library named as an heir of the Teddy Birnie estate - money to go towards Library Trust

Statistical Report and Communications:

- Usage of Library is up in all areas.

Communications:

Friends of the Library:

- Presented by Marie Anderson
- Friends August Sat Sale - \$623.10
- Friends August Wed Sale - \$77.00
- Looking at having a special Holiday Sale in November
- Need to find a date for the Kick-Off Fundraiser
- Jim Dullenty and Floss Kettering are retiring from managing the collectibles after Chokecherry Sale - currently 23 boxes of collectibles at Book Station

Commissioner's Report:

- Report by Patty Turk, City Commissioner
- August meeting - Patty absent
- City Commission approved bids for street improvement projects
- Holly Phelps appointed to Snowy Mountain Development Board
- Riverdale Sewer Project Public Meeting to take place (Buckskin Flats)
- Police Auction on August 20 - cars and bikes available

Discussion with the Public

- Patty mentioned how her brother-in-law really enjoyed the Book Station

Continuing Business:

- Budget - discussion ensued on budget presentation to the Commission and preliminary numbers
- Mary and KellyAnne have met twice, KellyAnne met with Holly and Nikki twice and Mary visited with Dave Byerly to reach a consensus on the budget
- Discussion on opening a few hours on Mondays

Upcoming Events:

- City Commission Budget Presentation: August 15, 2016 at 6:00 p.m.
- Hugh Grinnell Presentation on George Grinnell and Glacier Park - September 1, 2016 @ 6:00 pm Upstairs at Library
- MT Repertory Theatre presents "Bronte to the Future - October 9, 2016 at 3:00 pm

New Business:

- KellyAnne highlighted her Annual Report to be presented on August 15, 2016 at the City Commission regular meeting.
- Library chosen as one of the "Top 12 things to do when you are bored in Montana" by a Montana Blogger

Trustee Minute:

- We have such an awesome library! - Marie Anderson

3:45 p.m. PM Mary moved to adjourn, Patty seconded. Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, September 8 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director