

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 4/14/2016
2:08 PM – 3:40 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:08 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Blanche Chapman, Cathy Moser, Bridget Tighe, and Commissioner Patty Turk. Marie Anderson, Ex-Officio, was excused. Director: KellyAnne Terry
Public: Joyce Swanz.

Appoint Recorder of Minutes: Joyce Swanz

Reading of the Mission Statement: Blanche Chapman

Revisions to the Agenda:

- None

Comments for the Good of the Library:

- Cathy commented on how thankful she was that KellyAnne helped with her power point presentation and then the staff helped with the presentation/reception at the Library in October. Cathy submitted her Grant Report and mentioned these items in it.
- Several board members commented on *Astoria* by Peter Stark and what a good read it was. They are looking forward to the Author's Dinner.

Disposition of Minutes:

- Blanche moved to accept the March 9, 2016 regular Board minutes. Patty seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials presented and discussed.
- Patty moved to approve the payment of claims for the month of March 2016 and Cathy seconded. Motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- KellyAnne reminded the Board to bring in items for the Silent Auction at the Author's Dinner.
- MLA Conference - attended by KellyAnne, Dani and LaVonne. KellyAnne presented two programs and both were well-received. They all came back with some great ideas and had a good time networking and learning from other librarians. The Library once again won the ELSA award given out by the State Library for excellent customer service and community outreach.
- Dale Alger - the Director of the Roundup Community Library is retiring and was awarded the Librarian of the Year honor.
- The Friends helped pay for the Travel Costs for MLA which helped out immensely!
- Montana Shakes! will be performing on April 21, 2016 in the Upstairs Meeting Room at 6:00 p.m.
- Dani Buehler, Youth Librarian, has rearranged the youth area to be more conducive to story time and more user friendly. Kari Albertson and Dani are settling into story times and have lots of energy. KellyAnne encouraged the Board to visit the Youth Area to see the changes.

Statistical Report and Communications:

- The house next door to the Library was rezoned to Commercial and the new owner is in the process of demolishing it. A three car garage will be built in its place.
- KellyAnne was asked to testify at a patron's trial regarding disorderly conduct on April 20, 2016.
- The Statistical Report was presented and it was noted that Montana Memory Project is used often.

Communications:

Friends of the Library:

- Presented by Joyce Swanz and KellyAnne Terry
- The new sale added on the second Wednesday of the month was successful in its inaugural attempt.
- The front entrance of the Library has been set up to promote the Friends of the Library.

Commissioner's Report:

- Report by Patty Turk, City Commissioner
- Recharge Our Community – wants to develop the Berg Lumber property into a housing development. This group is also doing several things to improve Lewistown.
- Utility work at the Fairgrounds
- Renovation of the Vietnam Memorial in Simms Park – celebration commemorating it
- TIFF District – Money available, putting together a Board
- Stockyards Restaurant continuing work
- Flood Plain discussion
- Arts and Entertainment District – Supported by Commission
- Kevin Myhre resigned his position as City Manager effective June 30.

Discussion with the Public

- None

Continuing Business:

- South Central Federation Report – Mary Frieze
 - Book Club Kits available
 - Ivan Doig received a Lifetime Achievement Award
 - \$750.00 was left over in the Federation budget so it was earmarked for Montana Library2Go Nonfiction Audio Books
 - Ivan Doig's papers were purchased by MSU Library in Bozeman
 - Discussed courier services and expenses involved for Interlibrary Loan

Upcoming Events:

- Montana Shakes! Performance April 21, 2016 at 6:00 p.m. @ Upstairs Meeting Room
- Author Dinner - Peter Stark at the Elks Club - May 18, 2016. (Tix available April 1)
- Summer Reading Program: June 7 – August 6, 2016

New Business:

- Strategic Plan – Mary would like to review the policies and procedures as we review the Strategic Plan. Also, Pam Henley may come and do a Board Training.
- Evaluation of the Director: The Board will be working on this. Use a laptop for taking notes during evaluation, KellyAnne will do a self-evaluation, Mary will set up a time for the Board to meet.
- A reminder that Budget 2016-2017 is coming up, and the Board and KellyAnne will need to do a Working Budget Meeting within the next month.

Trustee Minute:

- The Board welcomed Bridget Tighe to the group.
- Blanche mentioned that she and Floss Kettering will be starting a Macular Degeneration Support Group and asked others to spread the word.

3:40 p.m. PM Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, May 12 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director