

FRIENDS OF THE LIBRARY MEETING
October 25, 2017

The quarterly meeting of the Friends of the Library was called to order by Vice President, Donna Philip at 12:05 on October 25, 2017. Members present were Donna Philip, Arlene Mari, Tony Gies, Mary Frieze, Joe Leavengood, Blanche Chapman, KellyAnne Terry, Floss Kettering, Neil Philip, Carole Wicks and Sandy Birkland.

Tony moved to accept the minutes with one typo correction. The motion was seconded by Floss. Motion carried. Later KellyAnne noticed that Joyce's Shwanz name was misspelled, and that was corrected.

Tony reported the checking account balance as of today is \$9,702.82, and he estimated Lyle Gorman's collectible sales amounted to around \$5,000. The Chokecherry Book Sale brought in \$884.50.

Old and New Business:

Christmas ornament sale: Donna asked if we wanted to have a used Christmas decoration sale in conjunction with the December book sale again this year. After some discussion, Sandy moved, seconded by Blanche to have the sale to be held on December 2, from 9:00 am until 2:00 pm. The motion carried unanimously. It will be held in the Library reading room and the Library staff will send out a request for donations in their newsletter. It was suggested Marie do a radio announcement also. Blanche moved to name it the Second Annual Santa's Seconds Sale. Floss seconded the motion, which carried.

Chili Bowl: The annual Chili Bowl is scheduled for Friday, January 19. Blanche and Tony will be unable to chair the chili feed and requested volunteers to fill in. Carole Wicks, Mary Frieze, and KellyAnne volunteered to be on the committee, with Blanche and Tony assisting in the planning. Tony will order the muffin mix. The committee will meet on December 1, 2017 at 1:00.

War Books Sale: Donna questioned the members about how to handle disposition of the war books which have not sold yet. The collection was part of an estate and had been donated to the Friends of the Library. Lyle Gorman has been selling them on EBay. It was the consensus of the group to offer them for sale at the June Book Sale.

Electronic News Letter: In a continuation of previous discussions about the merits of having an electronic newsletter, Donna announced that she and Marie would like to discontinue producing the newsletter in electronic form. It is too time consuming to maintain an additional email list. Members in attendance agreed. Donna will contact those people who receive the newsletter electronically by email and request their physical addresses.

November Book Sale: On November 4, Tony and Louise will work the early shift, and Joyce and Carole will work the late shift. Donna will send a reminder.

New copier for the library: KellyAnne informed us that she has been looking into procuring a new copier for the Library. The Office Center will take the old copier in trade on a new color copier. The cost is \$3,000 and includes a service agreement with a minimum charge of \$36.00 per quarter. The public will be charged more for color copies, probably .30 per copy. Donna called for a motion. Floss moved, seconded by Blanche to pay for the new copier. Motion Passed.

Director's Report:

The 8th Annual Author's Dinner is scheduled for May 16, 2018. The featured book is Beneath A Scarlet Sky by Mark Sullivan. KellyAnne asked if the Friends of the Library would be willing to pay the \$1,000 fee. Joe Leavengood asked if there would be any other groups who would want to share in that cost. After some discussion on the subject, Joe moved to sponsor the author's dinner up to \$1,000. Sandy seconded. Motion carried.

KellyAnne reported that she, the Board, and library staff are working on a strategic plan. Part of this plan will be to have an open meeting/focus group to ask stakeholders in the Library to convene and discuss the role of the Library in the community, where the Library is going in the future, and projects to complete. Also, KellyAnne is preparing a survey for the patrons and stakeholders of the Library to answer.

There is an updated policy on the meeting room in the works. It needs to be approved by the Board. The room will still be free for non-profit groups, but will require more documentation on using the space so that Library staff can keep groups straight. The policy also updates any liability issues.

The Library is paying for linoleum under the computers. There may be a need for new chairs at the computers soon. The couch downstairs was destroyed by some teenagers. It has been replaced by the "wagon", with a note on it regarding the destruction.

The Central Montana Foundation has received two large donations for the Library. One was a bequest by George Mueller for the Oscar and Josephine Mueller Library Fund, and the other is an anonymous donation to the Library Endowment Fund.

There followed some discussion about the repair of the outside of the building. The funds have been approved and are available, but there has been no follow-through on the part of the City Manager. A letter from the Board of Trustees and pictures of the damage will go to the City requesting action be taken to get bids for the project.

Blanche mentioned that the floor in the little bathroom in the reading room needs to be replaced. KellyAnne will look into the cost. The bathroom could also use a new paper towel holder.

There being no further business to be brought before the Board, the meeting was adjourned shortly after 1:15 p.m.

Respectfully submitted,

Sandy Birkland
Secretary