

**Minutes of the Regular Meeting**

**Lewistown Public Library**



**Lewistown Public Library  
Board of Trustees**

**Thursday, 9/8/2016  
2:05 PM – 3:15 PM  
Upstairs Meeting Room  
Lewistown Public Library**

**Lewistown Public Library's Mission Statement:**

**“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”**

**2:05 PM Call to order -- roll call** – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Blanche Chapman, Cathy Moser, Marie Anderson, Ex-Officio. Excused: Commissioner Patty Turk. Unexcused: Bridget Tighe. Director: KellyAnne Terry. Staff: LaVonne Limpus. Public: None

**Appoint Recorder of Minutes:** LaVonne Limpus

**Reading of the Mission Statement:** Marie Anderson

**Revisions to the Agenda:**

- The discussion on the Trustee Manual under New Business was removed from the agenda.

**Comments for the Good of the Library:**

- Many positive comments were received about the Hugh Grinnell presentation on his relative George Bird Grinnell. The event was well-attended.
- Helena patrons gave a small donation and commented on how nice the library is for its size
- Montana Humanities Speakers are always good to get for the Library

**Disposition of Minutes:**

- Blanche moved to accept the August 11, 2016 regular Board minutes. Cathy seconded. The motion passed unanimously.

**Financial Reports:**

- Regular Library Financials for August were presented and discussed.
- The library received a \$5000.00 bequest from the Teddy Birnie estate. The bequest was deposited into the Library Trust Fund.
- The State Aid check for \$4804.00 was received in August.
- The South Central Federation check for \$1496.00 was received in August.
- The money for line item 390 in City County Fund 2220 has almost been expended for the year, but this is normal because the first part of the fiscal year is when subscriptions to the various services are due. (ex. Montana Shared Catalog, Montana Library2Go)
- Blanche moved to accept the August claims, Cathy seconded and the motion passed unaniamously.

**Director's Report:**

- Director's Report accepted as presented and the report is attached.
- Staff is still working to install EnvisionWare on the Public Computers to help regulate use.
- City of Lewistown Commissioners approved a 1.5% increase to the Library allocation as well as the matching \$5000 for the Depreciation Fund at their August 15 regular meeting. KellyAnne also presented the Annual Report via power point at this time.
- Grinnell presentation had 40 attendees.
- Montana Library Association Mentoring Program – Continuing to meet and progress on this program, KellyAnne will present at MLA and the PLD retreat on this.

- Leadership Central Montana will be at the Library on September 13, 2016 and KellyAnne will lead this retreat.
- Feasibility Discussion of open hours on Monday.
- KellyAnne and Lauren Pelon are in discussions about Lauren returning to the Library for another music concert in the spring.
- Fergus County Commissioners have committed to a 1.5% increase to the Library in their preliminary budget.

#### **Statistical Report and Communications:**

- State and South Central Foundation money deposited.
- Down a little in circulation now that the SRP is over, but should pick up with school groups coming in.

#### **Communications:**

##### **Friends of the Library:**

- Presented by Marie Anderson
- Several new book station workers, may need more for Chokecherry
- Jim Dullenty and Floss Kettering were on the radio for Collectibles at Chokecherry and this will be their last Book Station event as they are retiring.
- Marie, KellyAnne and LaVonne met to discuss a Kick-Off Fundraiser for the Drivet. This fall did not seem feasible so an August family event is planned to help finish the Drivet.
- FOL is planning a November fundraiser to sell used/donated Christmas Decorations.

##### **Commissioner's Report:**

- KellyAnne reported since Patty was absent
- Discussion of the transition of City Managers and new dynamics
- Discussion of construction around Lewistown
- Sewer rates will go up

#### **Discussion with the Public**

- None

#### **Continuing Business:**

- Budget – Blanche moved to adopt the preliminary budget and Cathy seconded. Motion passed.
- KellyAnne would like to show the Annual Report power point to Bridget and Cathy since they could not make that evening meeting.

#### *Upcoming Events:*

- MT Repertory Theatre presents "Bronte to the Future - October 9, 2016 at 3:00 pm
- Chili Bowl – Jack's Hangar – January 20, 2017
- Roman Culture Night – March 15, 2017 (Ides of March)
- Author Dinner @ Elks Club with Christine Carbo – May 17, 2017

#### **New Business:**

- Cathy will attend the South Central Federation meeting in Harlowton on September 17, 2016 at 10 am.
- Trustee Manual discussion moved to October.

#### **Trustee Minute:**

- Watts will receive the Heritage Keeper award in Missoula at the Montana Historical Society conference on September 23, 2016.
- Cathy Moser will also be presenting on the Early Horse Racing in Montana.
- Ken Robison, whose new book features some pictures from the Lewistown Public Library, will also be presenting.
- KellyAnne has updated her Montana State Library certification for Library Directors.
- Mary briefly discussed her meeting with City Commission Chair Dave Byerly prior to the budget meetings.

**3:15 p.m. PM** Mary moved to adjourn, Cathy seconded. Meeting adjourned.

**NEXT REGULAR BOARD MEETING: Thursday, October 13 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director**