

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 10/13/2016
2:00 PM – 3:03 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:00 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Blanche Chapman, Vice Chairperson. Members present: Blanche Chapman, Cathy Moser, Commissioner Patty Turk Excused: Mary Frieze, Marie Anderson, Ex-Officio, Bridget Tighe. Director: KellyAnne Terry. Public: Joyce Swanz

Appoint Recorder of Minutes: Joyce Swanz

Reading of the Mission Statement: Patty Turk

Revisions to the Agenda:

- None

Comments for the Good of the Library:

- Play on Oct. 9 by Montana Repertory Theatre was entertaining, though there was a poor turnout. Actress said, "I would rather have a few people watching really interested in the play than 500 students who didn't want to be there."

Disposition of Minutes:

- Patty moved to accept the September 8, 2016 regular Board minutes. Cathy seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials for September were presented and discussed.
- The library received more from the Teddy Birnie estate - \$10000.00 The bequest was deposited into the Library Trust Fund. A total of \$15,000 has been received from this estate.
- The telephone line item is high due to the E-Rate grant being phased out.
- Patty moved to accept the September claims, Cathy seconded and the motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- EnvisionWare quote seemed extremely high, KellyAnne is still researching this.
- KellyAnne attended the Montana Shared Catalog meetings in Helena - servers are being moved offsite for better security. Tracy Cook is now the Director of Statewide Library Resources.
- Friends of the Library purchased 9 new computers for the Library.
- Leadership Central Montana - KellyAnne facilitated the first retreat on September 13, 2016.
- Extended open hours will be moved to the Spring when the Library is better staffed.
- KellyAnne presented the Annual Report to Kiwanis and will be presenting this report to Rotary in November.
- Holidays in November - Library will be closed.
 - Election Day, November 8

- Veteran's Day, November 11
- Thanksgiving Day, November 24

Statistical Report and Communications:

- KellyAnne forgot to put the statistics in the packet for October but will included them in November's packet.

Communications:

Friends of the Library:

- Presented by Joyce Swanz in Marie Anderson's absence.
- Friends purchased 9 computers for the Library.
- Next Friends meeting will be October 26 at Noon in the Upstairs Meeting Room
- Friends made \$400+ at regular October sale and \$60+ at 2nd Wednesday Sale.

Commissioner's Report:

- Presented by Commissioner Patty Turk.
- Variance for curb cutting at Mike's Detailing passed.
- Jerry Moline have the Annual Airport Report.
- Purchased an asphalt recycler.
- Commission gave support for Creekside Park next to Westfeeds Building.
- Committee working on Abandoned Buildings project
- Interim City Manager Holly Phelps had 3-month review at Closed Meeting.

Discussion with the Public

- Patty donating kid's books written by her mother to Book Station.

Continuing Business:

- Cathy Moser attended the South Central Federation meeting in Harlowton on September 17. She reported that the Montana State Library is re-doing their Strategic Plan and mentioned the work done through a facilitator. Discussion on new ways to spend Federation monies and the next meeting is March 18, 2016 in Big Timber.
- Final Budget - Patty moved to approve final budget and Blanche seconded, motion passed.
- Strategic Plan - KellyAnne is working on 5-6 question survey for the public, continuing to work on this.

Upcoming Events:

- MT Repertory Theatre presents "Bronte to the Future - October 9, 2016 at 3:00 pm
- Chili Bowl – Jack's Hangar – January 20, 2017
- Lauren Pelon Concert - Upstairs Meeting Room - Sunday, April 2, 2017 @ 6:00 pm
- Roman Culture Night – March 15, 2017 (Ides of March)
- Author Dinner @ Elks Club with Christine Carbo – May 17, 2017

New Business:

- KellyAnne will be attending the Public Library Director's Retreat at Chico Hot Springs October 15-17th.

Trustee Minute:

- Discussion on how to get more publicity for the 2nd Wednesday book sale

3:03 p.m. PM Blanche moved to adjourn, Patty seconded. Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, November 10 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director