

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 7/16/2015
2:01 PM – 3:50 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:01 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Tom Wojtowick, Chairperson. Members present: Tom Wojtowick, Mary Frieze, Blanche Chapman, Cathy Moser, Patty Turk, City Commissioner; Director: KellyAnne Terry. Recorder of Minutes: Joyce Swanz. Excused: Marie Anderson, Ex-Officio.

Reading of the Mission Statement: Cathy Moser

Revisions to the Agenda:

- Election of Officers under New Business

Comments for the Good of the Library:

- Ice Cream Social and the HungryTown Concert were well received by the people who attended, especially families. The Library made \$200 in donations which went towards paying for the ice cream.

Disposition of Minutes:

- Blanche moved to accept the June 11, 2015 regular Board meeting minutes and Mary seconded. The motion passed unanimously.

Financial Reports:

- The County Money was received for the 2014/2015 Fiscal Year but it was not posted in the Reports.
- The CMF funds have also not been posted to the Miscellaneous Revenue account – the amount of interest removed from the CMF was \$4800.
- The Library is over budget on their electricity and summer reading accounts. These accounts will be balanced by shortages in other areas.
- Mary moved to approve the June claims and Cathy seconded, the motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- Summer Reading Program – 160 adults and 330 youth participants
- MT State Library Leadership Institute – KellyAnne attended this institute July 6-10 in East Glacier. KellyAnne said this experience was very informative and encouraging. Each person is required to do a project and KellyAnne will help facilitate discussions with participants about projects at Fall Workshop. KellyAnne's project is the Offline conference and several of the Institute participants will be helping her with this by presenting.
- State Library Task Force – Met online on July 13, 2015. KellyAnne was asked to chair a committee to help create survey questions and a format for listening sessions at Federation Meetings and other Library gatherings. The Task Force is working to determine the best use of LSTA (Library Services and Technology Act) funds for State Library Projects. The funds are allocated by the federal government.
- HungryTown Concert was well attended and there is a hope to do a concert again next summer.

- KellyAnne was accepted to the PNLA Leads! Conference at the Adrift Hotel on the Washington coast the last week of October.
- 2014-2015 Fiscal Year Montana Library2Go Statistic for Lewistown Public Library – 7946 e-book/audio checkouts by our patrons.
- Statistics: 8,000 people in the Library during the month of June.

Communications:

Friends of the Library:

- Marie was absent so KellyAnne and Joyce reported.
- July 4th Sale brought in \$590.00
- FOL needs to discuss the prospect of workers for the Cowboy Poetry Sale on August 15, 2015
- Lighting upgrades are complete and the exterior work is also complete.

City Commissioner Report:

- Report by City Commissioner Patty Turk
- The concept of annexation continues to be controversial but the City is moving forward on it.
- A city resident is allowed to keep sheep on property because she proved that sheep had historically been on the lot – Grandfathered in.
- Commissioners are paid for their meeting attendance but do not get paid for meetings where they have unexcused absences (2 in a row).

Discussion with the Public

- None

Unfinished Business:

- Building Exterior
 - Bob Valach will be repairing several of the outside sills underneath the new windows. The stone is crumbling in some of these areas.
 - The blinds are in Helena being cleaned and re-taped. A completion date has not been set.
 - Drivet – due to budget restrictions this year, there might not be enough money to do this project.

Upcoming Events:

- Bohemian/Pan-Slavic Culture Night – 6:00 p.m. August 20, 2015
- Montana Repertory Theatre – 3:00 p.m. October 4, 2015
- Ellen Baumler “Ghost Stories” – 6:00 p.m. October 21, 2015

New Business:

- Personnel: Nancy Bostrom is planning to retire on December 31, 2015. KellyAnne will follow City Police and Union Agreement to fill the position. KellyAnne is currently working with the City of Lewistown to budget for the employee buyout and a new employee. KellyAnne will talk to the City Commission on Monday, July 20 to discuss possible options.
- Budget Discussion Meeting: July 29, 2015 at 12:00 p.m.
- Election of Officers: Tom nominated Mary Frieze for chair and Blanche Chapman for Vice-Chair. Patty seconded the nomination and the vote of the slate of officers passed unanimously.

Trustee Minute:

- Patty suggested treats for the next Board Meeting be provided by the new chair.
- Blanche would like to add a short book discussion at Board Meetings.

3:50 PM Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, August 13, 2015 at 2:00 p.m. in the Upstairs Meeting Room.

Respectively Submitted: KellyAnne Terry, Director