

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 3/9/2017
2:05 PM – 3:45 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:05 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Cathy Moser, Jean Collins, Blanche Chapman and Patty Turk, City Commissioner Excused: Marie Anderson, Ex-Officio Director: KellyAnne Terry. Public: Marcia Gans

Appoint Recorder of Minutes: Marcia Gans

Reading of the Mission Statement: Blanche Chapman

Revisions to the Agenda:

- Mary Frieze removed the Trustee Manual discussion off the agenda.

Comments for the Good of the Library:

- The Montana Preservation Alliance used the Upstairs Meeting Room while conducting public meetings regarding the use and preservation of the Broadway Apartments. They appreciated being able to use such a beautiful and functional space.

Disposition of Minutes:

- Jean Collins was present at the February meeting and asked that be added to the minutes. Patty moved to accept the February 16, 2017 regular Board minutes as corrected. Blanche seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials for February were presented and discussed.
- Budget is on track. The Mueller estate is in probate and the library will receive money as a beneficiary. George Mueller also had a charitable trust where the Library was a designated beneficiary. These funds will be put in the Central Montana Foundation Library Funds once received. KellyAnne was interviewed regarding the charitable trust and expressed gratitude and appreciation for George and his commitment to the Lewistown Public Library. The board will further discuss the use of these funds the final amounts are known and received. A majority will be placed in the Oscar and Josephine Mueller Library Fund in the Central Montana Foundation.
- Blanche moved to approve the January Claims, Jean seconded and the motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- Many school and youth groups were in the library as part of I Love to Read Month. There was an increase of 300 kids using the library this month.
- Montana Preservation Alliance used the Upstairs Meeting Room to meet with stakeholders in the Broadway Apartments. KellyAnne and Zane Fulbright led the discussion for the Public Meeting on the evening of March 7, 2017.
- Summer Leadership Institute – KellyAnne is a facilitator of this training and is currently participating in planning meetings. The Institute is at the Rising Wolf Ranch in East Glacier July 26-29, 2017.

- Storytime continues every other Friday.
- Continue to be short-staffed but new employee Marilyn Byrne will hopefully begin work the end of March.
- KellyAnne was appointed to the Network Advisory Council through the Montana State Library and will attend her first meeting on March 14, 2017 in Helena, MT.
- Conferences and Meetings:
 - March 14: NAC Meeting in Helena, MT
 - March 18: Big Timber, South Central Federation Meeting
 - March 29-30: Billings, Montana Library Association Conference

Statistical Report:

- Working on getting patron numbers and statistics from the State Library – new system in place regarding these numbers.
- Senior Outreach is the nursing homes and assisted livings in the area that Nancy Sackett visits every Thursday. Volunteers Krispin Babin and Rose Koffler assist Nancy with this.

Communications:

Friends of the Library:

- No representative.
- March sale made \$700.00
- Friends are helping with Roman Culture Night
- Tony Gies and KellyAnne filed the annual report for the FOL with the State of Montana
- LaVonne Limpus will take over the e-mail correspondence for the Friends.

Commissioner's Report:

- Presented by Patty Turk
- The Broadway Apartment building are structurally sound although the inside is gutted.
- Established agreement to do area roads.
- City will pay the delinquent taxes on the La Fountain building behind Reid's.
- Commissioners approved appropriate Record Disposal
- City Manager's job description was finalized
- Soccer Fields: Still looking for an area, MDOT has land next to Calvary Cemetery that might work.
- Plan for parklets in downtown needs to work with MDOT as Main Street is a state highway
- Truck Bypass area signage seems to be incorrect and emergency services are finding it hard to located houses. Currently being updated.

Discussion with the Public

- None

Continuing Business:

- Roman Culture Night plans on track – March 15, 2017
- Legislation Discussion –HB 261 is awaiting action by the Senate Finance Committee. Mary Frieze has been in contact with Senator Osmundson.
- Library will be closed Wed – Thursday (March 29-31) while staff is at the MLA conference in buildings. The library will have extended hours on April 1 from 10 am – 4 pm.
- Senator Jon Tester is receiving the American Library Association James Madison award for his work on making state documents available. KellyAnne will forward the information to the Board regarding the award ceremony.

New Business:

• *Events:*

- Roman Culture Night – March 15, 2017 (Ides of March)
- Lauren Pelon Concert – April 2, 2017 @ 6:00 pm
- Author Dinner @ Elks Club with Christine Carbo – May 17, 2017
- Humanities Speaker Sally Thompson – May 23, 2017 @ 6:00 pm
- Clifford the Big Red Dog – June 13, 2017 (First Day of SRP)

Trustee Minute:

- Each trustee said what they are currently reading or recently read.

3:45 p.m. PM Cathy moved to adjourn, Patty seconded. Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, April 13, 2017 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director