

Minutes of the Regular Meeting

Lewistown Public Library



**Lewistown Public Library
Board of Trustees**

**Thursday, 4/13/2017
2:10 PM – 3:40 PM
Upstairs Meeting Room
Lewistown Public Library**

Lewistown Public Library's Mission Statement:

“The Lewistown Public Library provides free and equal access to quality materials and services, which fulfill the educational, informational, cultural, and recreational needs of the entire community.”

2:10 PM Call to order -- roll call – Regular meeting of the Library Board of Trustees was called to order by Mary Frieze, Chairperson. Members present: Mary Frieze, Jean Collins, Blanche Chapman and Patty Turk, City Commissioner Excused: Cathy Moser and Marie Anderson, Ex-Officio Director: KellyAnne Terry. Public: Joyce Swanz

Appoint Recorder of Minutes: Joyce Swanz

Reading of the Mission Statement: Patty Turk

Revisions to the Agenda:

- None

Comments for the Good of the Library:

- None

Disposition of Minutes:

- Blanche moved to accept the March 9, 2017 regular Board minutes as corrected. Patty seconded. The motion passed unanimously.

Financial Reports:

- Regular Library Financials for March were presented and discussed.
- Budget is on track.
- KellyAnne is working with the Financial Advisor at Wells Fargo and the Central Montana Foundation about the Charitable Trust bequest to the Library by George Mueller. The estate is still in probate and KellyAnne will keep the board updated on this. The money from the Trust will be deposited into the Oscar and Josephine Mueller Fund at CMF when the funds are released.
- Blanche moved to approve the March Claims, Patty seconded and the motion passed unanimously.

Director's Report:

- Director's Report accepted as presented and the report is attached.
- Building Exterior – Company called Weatherguard is working on the garage next door and are doing a bid of the same product (stucco) for the Library. Darryl Tuss recommends this company and wrote a letter of support for them doing the work at the Library. KellyAnne and Holly will be going to the City Commission on Monday, April 17 to ask for the Library depreciation funds to be released to pay for the work.
- Summer Leadership Institute – KellyAnne continuing to work on this, she recommends that Kari Denison apply for the Institute. Patty moved to approve Kari Denison for the Summer Leadership Institute and Blanche seconded. Motion passed.
- Dani Buehler returns to the Library April 18 from maternity leave.
- State Aid funding is currently sitting in the Senate Finance and Claims committee. There is some concern that the funding will sunset if the committee does not take action by the end of the legislature.

Mary Frieze and others have sent letters to Senator Ryan Osmundson, who is on the committee and our local legislature. Hopefully this funding moves forward, it would be a great blow to all Libraries if this bill dies.

- Benefis of Great Falls is conducting a series of Outreach Health talks – using the Upstairs Meeting Room of the Library the last Tuesday of the month.
- Library events – Lauren Pelon was pleased with the enthusiasm for her program
- Conferences and Meetings:
 - April 27 – Helena – NAC Planning Meeting
 - May 3 & 4 – Helena – Spring MSC Meeting
 - May 9 – Helena – NAC Quarterly Meeting

Statistical Report:

- Hi-Heat Industries gave \$1000.00 to the Lewistown Public Library

Communications:

Friends of the Library:

- No representative.
- Friends Meeting on April 26, 2017 at Noon

Commissioner's Report:

- Presented by Patty Turk
- No Soccer Fields at Brewery Flats
- Arts and Entertainment District is working through City Concerns
- Approved Town Pump expansion to pave the street behind that property
- Will be repainting runways at the Airport
- Plans for a Community Person Award – one child and one adult per year

Discussion with the Public

- None

Continuing Business:

- KellyAnne reported on South Central Federation Meeting in Big Timber – mostly talk of budget and legislative concerns
- MLA was a great conference again this year, KellyAnne presented on mentoring and Kari enjoyed being able to go this year.
- Strategic Plan – plans to do a community survey, work on an outcome based structure

New Business:

- Mary Frieze led a discussion on the Trustee Manual section “Finances” – discussion ensued on state, city, county and federal funds.
- *Events:*
 - Author Dinner @ Elks Club with Christine Carbo – May 17, 2017
 - Humanities Speaker Sally Thompson – May 23, 2017 @ 6:00 pm
 - Clifford the Big Red Dog – June 13, 2017 (First Day of SRP)

Trustee Minute:

- Each trustee said what they are currently reading or recently read.

3:40 p.m. PM Blanche moved to adjourn, Patty seconded. Meeting adjourned.

NEXT REGULAR BOARD MEETING: Thursday, May 11, 2017 at 2:00 p.m. in the Upstairs Meeting Room. Respectively Submitted: KellyAnne Terry, Director